

## Vacancy Announcement

The Nomination and Governance Committee (NGC), Bhutan Automation and Engineering Limited (BHUTAN AUTOMATION) is pleased to announce the vacancy for the post of Chief Executive Officer for BHUTAN AUTOMATION as given below:

<b>Job Position</b>	Chief Executive Officer
<b>Education Qualification</b>	Minimum of Bachelor's Degree in Engineering obtained from a recognized university through regular (full time) program. Bachelor's Degree in Electrical Engineering will be given preference. Candidates with Master's Degree in Electrical Engineering with subjects such as Automation and Control, Instrumentation and Control will be given preference.
<b>Basic Pay</b>	Nu. 75, 000.00 per month
<b>Contract Allowance</b>	75% of the basic pay
<b>Other Allowances and Benefits</b>	<ol style="list-style-type: none"> <li>1. PBVA: 25% of the basic pay</li> <li>2. Team Appraisal System: As per the PMS guidelines of BHUTAN AUTOMATION</li> <li>3. Communication Facility Allowance – As per the Service Rules of BHUTAN AUTOMATION</li> <li>4. Monthly Production Incentive: As per the Service Rules of BHUTAN AUTOMATION</li> <li>5. Office Duty Car</li> </ol>
<b>Appointment Status and Tenure</b>	On contract for an initial period of three (3) years with possibility of extension based on performance and need.
<b>Work Experience</b>	<p>Work experience of 15 years (including a maximum of 18 months of study leave/sabbatical) in the power sector preferably with good knowledge in electrical design, control and protection systems, SCADA systems, electrical instrumentation and testing, project management, and should have very good understanding of the hydropower business in general including operation and maintenance with strong business acumen. Should have at least one year of experience in Control and Protection Systems of hydropower plants and substations.</p> <p>Should have served at least 10 years in the hydropower sector with a minimum active service of 3 years at senior managerial level (P1 and above in the civil service and GM level and above or equivalent position in the corporate/private sector) equivalent to DGPC grade M1.</p>
<b>Service Record</b>	The applicant should possess clean service record without having been convicted by the court of law on any criminal charges.
<b>Performance Appraisal</b>	The applicant should have a minimum of "Very Good" (81% and above) equivalent to DGPC or second top rating level of respective organization for the recent 3 consecutive years.

Interested Bhutanese candidates fulfilling the above criteria may apply to Head, Recruitment and Selection Division, HRA Department, Corporate Office, Druk Green Power Corporation Limited, Thimphu, Bhutan, Post Box 1351 on or before April 16, 2019 along with the following mandatory documents:

- 1 Duly filled DGPC Job Application Form (can be downloaded from [www.drukgreen.bt](http://www.drukgreen.bt)).
- 2 Curriculum Vitae indicating clearly the details of applicant.
- 3 Attested copy of Bachelor's Degree Certificate and Mark Sheet and Master's Degree Certificate and Mark Sheets (if applicable).
- 4 A copy of valid Citizenship Identity Card.
- 5 A copy of valid Security Clearance Certificate (approved online).
- 6 Work Experience Certificate/Letter with valid documentary proof/evidence to show 15 years of work experience.
- 7 A copy of office order of appointment/promotion to the GM/P1 level equivalent to DGPC Grade M1.
- 8 A Copy of Performance Appraisal for recent three years, wherever applicable.
- 9 A Copy of Audit Clearance Certificate from Royal Audit Authority with purpose stated as interview.
- 10 Submit names of at least three professional referees (one each as Supervisor, Peer and Subordinate) with email address, office address and mobile number.

Additionally Candidates may be asked to submit “**Valid Medical Certificate**” and “**No Objection Certificate from the employer, if currently employed**”, only if the candidate is selected for the post.

For detailed Terms of Reference of the position, please visit DGPC website [www.drukgreen.bt](http://www.drukgreen.bt) under Career Section.

Application without any of the documents as specified above whether in part or whole shall be rejected without citing any reasons. For any queries, contact Kinga Dema, Head, Recruitment and Selection Division, HRA Department, DGPC at 02-334483 during office hours from Monday to Friday.

**NGC, BHUTAN AUTOMATION**