

Job Title:	Community Liaison Officer
Reports to:	Head of Environment, Social, Health & Safety Division (ESHSD).
Location:	Dorjilung HPP Site at Mongar/Lhuntse
Office:	ESHSD, Dorjilung Hydropower Project (DHPP)
Function:	All matters related to stakeholder engagement, social safeguards, grievance redress, and inclusive community participation in the Dorjilung Hydropower Project (DHPP).
Job Summary:	Effectively and efficiently manage social aspects of the hydropower project by ensuring compliance with World Bank safeguards, fostering inclusive development, serving as the primary liaison with communities and stakeholders, implementing social safeguard plans, and promoting transparent communication, grievance resolution, and community participation.
Key Responsibilities:	
<ol style="list-style-type: none"> 1. Ensure adherence to World Bank (WB) Environmental and Social Framework (ESF), especially policies and standards related to stakeholder engagement. 2. Lead community consultations, meetings, and awareness campaigns to ensure inclusive participation, particularly of women, youth, and vulnerable groups. 3. Raise awareness of employment opportunities for community members, especially vulnerable groups in the society and within the Project areas including women, youth and people with disabilities (PWD). 4. Manage community members' expectations of the Project during scheduled meetings and ad-hoc interaction, as necessary. 5. Implement and monitor the Stakeholder Engagement Plan (SEP) and update it periodically based on inputs of stakeholders, and upon major project changes. 6. Prepare an annual SEP plan based on the overall SEP. 7. Be involved in the DHPP Grievance Redress Mechanism (GRM) and work in close collaboration with the Grievance Redress Committee (GRC) members. 8. Ensure proper functioning of the GRM reporting channels and timely resolution of complaints; and keep track of the complaints received. 9. Prepare monthly and quarterly reports on SEP implementation, and monthly reports on the GRM. 10. Monitor project impacts on stakeholders' (especially affected communities') livelihoods, health, and safety, recommending mitigation measures. 11. Train project staff and contractors on social safeguards, gender sensitivity, and community engagement. 	

<p>12. Keep record of all stakeholder engagement activities (awareness, consultation, etc.).</p> <p>13. Support implementation of LALRP, GVAP, ESMP, and other relevant instruments that involves project stakeholders.</p> <p>14. Promote constructive partnerships and communication between Project Implementation Unit (PIU) and the communities and relevant stakeholders on issues relating to project development, implementation and monitoring with the key responsibility for implementing community engagement activities.</p> <p>15. Work with environmental, engineering, and finance teams to integrate social concerns into project design.</p> <p>16. Apart from liaising works of the EHSC, assist in HR and Administrative works such as arrangement(chadi) or any works assigned by the management from time to time.</p>	
<p>Functional Dimensions Contextual Information:</p>	<p>Internal: Collaborate with project teams to align with overall project objectives.</p> <p>External: Engage with local governments, communities and stakeholders to ensure proper communications and liaison in compliance with national regulations, project goals and WB standards.</p>
<p>Key Performance Measures:</p> <ul style="list-style-type: none"> • Achievement of yearly and periodical targets. • Transparent communication and grievance resolution with communities. • Timely implementation of ESMP and other plans with positive community outcomes. • Any other measures as determined by Management. 	
<p>Qualifications, Key Skills and Competencies:</p>	
<p>Qualification:</p> <p>Minimum of Bachelor's in sociology, anthropology or any other Degree. Minimum 3 years of professional experience in community engagement, Local Governance, social development, or safeguard implementation.</p>	<p>Key Skills and Competencies:</p> <ul style="list-style-type: none"> • Expertise in social safeguards, stakeholder engagement, and grievance mechanisms, with strong analytical and reporting skills. • Experience working with international safeguard frameworks, and is fluent in English and the local language(s) of the project area. • Proficiency in inclusive communication, conflict resolution, and participatory tools for consultations. • Experience in capacity-building and collaboration with project teams, agencies, and civil society.